



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय: शिपिंग हाउस, 245 मादाम कामा रोड, मुंबई - 400 021.

फोन: 91-22 2202 6666, 2277 2000 • वेबसाइट: www.shipindia.com

The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai-400 021.

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सीआईएन/CIN-L63030MH1950GOI008033

Familiarization Programme for Independent Directors in FY 2021-22.

Preamble

Regulation 25(7) of the SEBI (LODR) Regulations, 2015 Inter-alia stipulates that the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

Purpose and Objective

The familiarization programme is structured to assist the Independent Directors to understand the Company and its business so as enable them in effective discharge of their duties.

Overview of the Familiarization process

At the time of the appointment, the Independent Directors are informed about their role and responsibilities and are given an overview of business, operations and business model of the Company including an overview on Shipping and Related Sectors.

Independent Directors are also provided with copies of the following documents:

- A) Annual Report of the Company.
- B) Criteria of Independence applicable on Independent Directors as per the Regulation 16(b) of the SEBI(LODR) Regulations, 2015 and the Companies Act, 2013
- C) Copies of code of conduct and Ethics for Board Members, SCI Code for Prohibition of Insider Trading, Related Party Transactions policy and other policies.
- D) Copies of Memorandum and Articles of Association of SCI.

Regular Familiarization modules

Presentations on the business and performance of the Company are made at the Board Meetings to familiarize the Independent Directors with the strategy, operations and functions of the Company. The Programme aims to provide insights into the Company to enable the Independent Directors to be in a position to take well-informed timely decisions and contribute significantly to the Company.



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In the Financial Year 2021-2022:

Financial Year	Topic of the Familiarization Programme	Date of the Familiarization Programme	Duration of the Programme	Name of Director attending the Programme
2021-22	Online Orientation Programme for capacity building of Directors of Central Public Sector Enterprises (CPSEs) and aims to equip their knowledge about role & responsibilities of Audit Committee towards Organizational effectiveness and corporate governance, approval of related party transaction, provisions related to CSR and provision of Companies Act vis-à-vis SEBI LODR related to Audit Committee.	22.12.2021	5 hrs. 45 min. (Virtual)	1.)Shri Gulabbhai Rohit (Independent Director) 2.)Ms Arunima Dwivedi (Independent Director)
	Familiarization Programme for Independent Directors conducted by Indian Institute of Corporate Affairs (IICA) on 11 th & 12 th February, 2022 – Virtual – Certification in accordance with the requirement of Regulation 25(7) of the SEBI (LODR) 2015 and Schedule IV of the Companies Act 2013.	11/12.02.2022	2 Days (Virtual) 5 hours 30 Minutes per day	1.)Shri Gulabbhai Rohit (Independent Director) 2.)Ms Arunima Dwivedi (Independent Director)
	Online Orientation Programme for Directors of Listed Companies about their role & responsibility and expectations from stakeholders. The programme will focus on the regulatory and legislative provisions, practical implications and the manner in which the journey beyond compliance to governance.	22.02.2022	3 hrs. 30 min. (Half Day)	1.)Shri Gulabbhai Rohit (Independent Director)



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	Orientation Programme for capacity building of newly appointed Non-official Directors of CPSEs through online mode in association with ICSI & ICAI to sensitize Non-official (Independent) Directors about their role and responsibilities.	15.03.2022	5 hrs. 30 min. per day	1.)Shri Gulabbhai Rohit (Independent Director) 2.)Ms Arunima Dwivedi (Independent Director) 3.)Shri K.N.P. Chakravarthy (Independent Director)
	Orientation Programme for capacity building of newly appointed Non-official Directors of CPSEs through online mode in association with ICSI & ICAI to sensitize Non-official (Independent) Directors about their role and responsibilities.	22.03.2022	5 hrs. 30 min.	1.)Shri Shreekant Pattar (Independent Director) 2.)Dr Anil Kumar Mishra (Independent Director)

Details of attendance of Independent Directors in Familiarization Sessions are as follows:

Sr. No.	Name of Independent Director	No. of the Sessions attended		No. of hours spent in the Sessions attended	
		FY 2021-2022	Cumulative till date	FY 2021-2022	Cumulative till date
1.	Shri. Gulabbhai Rohit	4	4	20 hours 15 Minutes	20 hours 15 Minutes
2.	Ms. Arunima Dwivedi	3	3	17hours	17hours
3.	Shri K.N.P. Chakravarthy	1	1	5 hours 30 minutes	5 hours 30 minutes
4.	Shri Shreekant Pattar	1	1	5 hours 30 minutes	5 hours 30 minutes
5.	Dr. Anil Kumar Mishra	1	1	5 hours 30 minutes	5 hours 30 minutes